



INVERLEITH DISTRICT SCOUTS

SELF-DECLARATION FORM FOR OCCASIONAL PARENTAL HELP

**Extracted from The Scottish Council The Scout Association Publication
"The Scouting Adventure – Welcome Information for Parents and Guardians"**

On no account should this form be used for any camp or sleepover help, however short, or for any other regular help of a frequency of once a month or more. A full Disclosure is required in these circumstances.

Name of Group.....

The Protection of Children (Scotland) Act 2003

The Protection of Children (Scotland) Act 2003 places legal obligations on The Scout Association to check adults volunteering / offering to work in a child care role against the Disqualified from Working with Children List. In order to comply, all adults that wish to help in Scouting on a regular basis, as Warranted Leaders or Certificated Section Assistants, will be subject to an enhanced level criminal record check by way of Disclosure Scotland.

The requirement to check occasional parent helpers against the List is dependent on the roles and responsibilities they may offer to take on. The Section Leader will discuss this further with you. Whilst an enhanced level criminal record check may not be required for every parent helper, we nevertheless seek your co-operation by completing the self-declaration statement below, confirming that you are not included on any List that disqualifies you from working with children. No offer of occasional assistance can be accepted in the absence of a signed declaration.

All information is treated in strictest confidence in accordance with a defined Code of Practice.

The Protection of Children (Scotland) Act 2003 makes it a criminal offence for an individual to apply for, offer to do, accept or do any work in a child care position, if they are already disqualified from working with children. A person is disqualified from working with children if they are included on any of the lists detailed as follows:

- The Disqualified from Working with Children List established under Section 1 (1) of the Protection of Children (Scotland) Act 2003
- List kept under Section 1 of the Protection of Children Act 1999
- On List 99 (Prohibition from Teaching)
- Subject to a disqualification order. (Criminal Justice and Court Services Act 2000)

I (full name) confirm that I am not included on any of the above lists and am not subject to any disqualifications set out in the Protection of Children (Scotland) Act 2003.

I understand that deliberately giving false information can result in prosecution.

Signed Date

Depending on the roles and responsibilities you may agree to take on, a full criminal record check maybe required in addition to the above self-declaration. The Section Leader will explain what this entails. Information is treated in confidence in accordance with a defined Code of Practice.

Please return this form to the relevant Section Leader when completed.

Section Leader to refer to the Group Scout Leader or Leader-in-Charge regarding arrangements for Group retention of this form. A copy should also be sent to the District Appointments Secretary.